

Programme Project Report (PPR)

Diploma in Human Resource Management (ODL Mode)

1. Programme Mission & Objectives

- **Mission:** To provide learners with comprehensive knowledge and applied skills in HRM through Open & Distance Learning.
- **Objectives:**
 - Build competence in recruitment, training, performance management, and employee relations.
 - Train learners in HR policies, labor laws, and organizational behavior.
 - Prepare learners for mid-level HR roles in organizations.
 - Encourage ethical and strategic thinking in people management.

2. Programme Outcomes

- Learners will understand HRM principles and their application in organizational contexts.
- Graduates will be able to design, execute, and evaluate HR policies and practices.
- Learners will gain confidence to pursue higher studies or professional certifications in HRM.

3. Target Learners

- **Eligibility:** 10+2 or equivalent.
- **Profile:** Students, professionals, entrepreneurs, and managers seeking HR skills.
- **Special Focus:** Learners aiming to enhance employability in HR and business administration.

4. Programme Structure

Duration: 1 Year (2 Semesters)

Credits: 40

Sr. No.	Paper Code	Title	Credits	End Term	Mid Term	Total
FIRST SEMESTER						
1.	C26-HRM-101/ MBAD-101	MANAGEMENT PROCESS AND ORGANIZATIONAL BEHAVIOUR	4	70	30	100
ANY FOUR OF THE FOLLOWING:-						
2.	C26-HRM-102/ MBADHRM-303	GROUP DYNAMICS AND LEADERSHIP EXCELLENCE	4	70	30	100
3.	C26-HRM-103/ MBADHRM-305	HRD: SYSTEM & STRATEGIES	4	70	30	100
4.	C26-HRM-104/ MBADHRM-302	INDIAN LABOUR LEGISLATION	4	70	30	100
5.	C26-HRM-105/ MBADHRM-301	MANAGEMENT OF INDUSTRIAL RELATIONS	4	70	30	100
6.	C26-HRM-106/ MBADHRM-306	COMPETENCY MAPPING & ASSESSMENT CENTRES	4	70	30	100
SECOND SEMESTER						
7.	D26-HRM-107/ MBAD-201	HUMAN RESOURCE MANAGEMENT	4	70	30	100
ANY FOUR OF THE FOLLOWING:-						
8.	D26-HRM-108/ MBADHRM-401	TRAINING AND DEVELOPMENT	4	70	30	100
9.	D26-HRM-109/ MBADHRM-404	COUNSELLING, MENTORING AND NEGOTIATION SKILLS	4	70	30	100
10.	D26-HRM-110/ MBADHRM-406	TALENT ACQUISITION AND PERFORMANCE MANAGEMENT	4	70	30	100
11.	D26-HRM-111/ MBADHRM-402	STRATEGIC HUMAN RESOURCE MANAGEMENT	4	70	30	100
12.	D26-HRM-112/ MBADHRM-405	COMPENSATION & REWARD MANAGEMENT	4	70	30	100

5. Instructional Design

- **Self-Learning Materials (SLM):** Print + digital modules.
- **Multimedia:** Recorded lectures, webinars, tutorials.
- **Assignments:** Case studies, HR policy drafting, performance appraisal exercises.
- **Learner Support:** Online forums, counseling, peer interaction.

6. Admission & Evaluation

- **Admission:** Online application via ODL portal.
- **Evaluation:**
 - Internal Assessment (30%) – assignments, quizzes, projects.
 - End-Term Exam (70%) – proctored online/offline.
- **Certification:** Diploma awarded upon completion of all credits.

7. Faculty & Resources

- **Faculty:** HR experts, industry professionals, and academic specialists.
- **Resources:**
 - Access to HR case studies, policy templates, and HR software demos.
 - Library support (e-books, journals, case studies).
 - LMS for online learning.

8. Cost Estimate

- Affordable fee structure.
- Scholarships and concessions for disadvantaged learners.
- Budget allocation for faculty, technology, and learner support.

9. Quality Assurance

- Curriculum updated regularly with industry standards.
- Feedback from learners and employers.
- Monitoring by Centre for Distance Education.
- Compliance with UGC-DEB guidelines.